

Maintenance Request Form

Tenant Name/s: _____

Property Address: _____

Contact Number: _____

Maintenance Required:

1. _____

2. _____

3. _____

Note: If the request is found to be tenant neglect or damage the invoice will be passed onto you for payment.

(tick selection)

I, _____

Give Byron Coastal Real Estate permission to give the master keys to the necessary tradesperson to complete the maintenance required.

Would like to be contacted by the necessary tradesperson to arrange a time for access to the property.

_____ Date

_____ Signed _____